

**BY-LAWS OF THE
INTERNATIONAL BROTHERHOOD OF MAGICIANS – RING 6
(DELAWARE VALLEY CONJURORS' CLUB)
(2020)**

ARTICLE I. ORGANIZATION

Section 1. This organization is an unincorporated non-profit association as described in Internal Revenue Code (IRC) §501(c)(7).

Section 2. The name of this entity is the “International Brotherhood of Magicians Ring 6”. This may be abbreviated as “I.B.M. Ring 6”.

Section 3. Within the magic community, I.B.M. Ring 6 is commonly referred to as the “Delaware Valley Conjurors’ Club”.

Section 4. I.B.M. Ring 6 does not discriminate against anyone on the basis of race, color, creed, religion, ethnicity, national origin, gender, sexual orientation, age or disability.

ARTICLE II. GOVERNING INSTRUMENTS

Section 1. The governing instruments of I.B.M. Ring 6 are its: Constitution, Bylaws, Guidelines of Standing Committees and any other rules and regulations promulgated by the Executive Board.

Section 2. All members and “youth members” are governed, bound and obligated to abide by said governing instruments as well as by the Constitution, Bylaws and any other rules and regulations decreed by the International Brotherhood of Magicians (I.B.M.) at the national level.

ARTICLE III. DEFINITIONS OF TERMS

Section 1. Definitions of certain “terms”, whenever used in this document, are as follows:

- (a) “Member”: An individual who is a member of Ring 6 in good standing with dues and all other charges current and paid up-to-date in both I.B.M. Ring 6 and also in the International Brotherhood of Magicians (I.B.M.) at the national level, sometimes referred to in this document as I.B.M. National.
- (b) “Youth member”: Any applicant over the age of seven (7) and under the age of eighteen (18) who has applied for membership in I.B.M. Ring 6, has been accepted by the members, whose dues are current and paid up-to-date in I.B.M. Ring 6, and who also is a “youth member” with dues current and paid up-to-date in the International Brotherhood of Magicians (I.B.M.) at the national level, i.e. I.B.M. National.

- (c) “In good standing”: An individual who is currently a member of Ring 6; who has not been expelled for reasons set forth in Section 2 of ARTICLE XII; and whose dues and all other charges are current and paid up-to-date in both I.B.M. Ring 6 and also in the International Brotherhood of Magicians (I.B.M.) at the national level (I.B.M. National).
- (d) “Ring”: I.B.M. Ring 6.
- (e) “I.B.M.”: International Brotherhood of Magicians.

Section 2. The definition of any “term” as set forth above applies to both the singular and plural forms of said “term”.

ARTICLE IV. CODE OF ETHICS

Section 1. All members and “youth members” are required to abide by the *Joint I.B.M. and S.A.M. Ethics Statement*, and the *Code of Conduct of the Society of American Magicians* (S.A.M.), which are contained herein in their entirety by reference; excerpts of these promulgations are included in and constitute the foundation of this ARTICLE. In addition, all members and “youth members” are bound by and required to comply with this ARTICLE, which constitutes the Ring’s Code of Ethics.

Section 2. Members must refrain from engaging in activity that would bring I.B.M. National, the Ring, or fellow magicians into disrepute with non-magicians or the general public.

Section 3. Members shall avoid inappropriate use of the Ring’s name. Members may advertise their affiliation with the Ring, but shall not state or imply that their performance is part of a Ring show or event unless said performance is part of an officially sponsored Ring function pre-approved by the Executive Board. Permission to use the name of the Ring in such a manner that implicitly or explicitly suggests or implies said sponsorship may be granted only by a majority vote of the Executive Board. Requests for such permission must be submitted to the Executive Board no less than forty-five (45) days prior to any show or event for which official Ring sponsorship is sought.

ARTICLE V. MEMBERS

Section 1. Any individual who is genuinely interested in learning about magic, its history, and who wishes to become proficient in the art of performing magic may apply for membership in I.B.M. Ring 6. The applicant must appreciate that, by its very nature, magic is inherently secretive and must remain so, and must be willing to abide by the Ring’s Code of Ethics set forth in ARTICLE IV.

Section 2. Anyone interested in applying for membership in I.B.M. Ring 6 must also have applied for membership in the International Brotherhood of Magicians (I.B.M.) at the national level. A member of I.B.M. Ring 6 must also be a member of I.B.M. at the national level.

Section 3. To be admitted to membership in I.B.M. Ring 6, an applicant must be voted in to membership by a majority vote of the Ring's members present at the general membership meeting when the applicant declares his/her intention to join. The applicant may be required to leave the meeting area while the vote is being taken.

Section 4. Members are entitled to all the benefits of and privileges appertaining to membership.

Section 5. "Youth members" have full membership privileges with the exceptions of being able to hold office, chair committees, vote, and participate in Ring business. "Youth members" may compete in contests.

Section 6. Only members in good standing may be nominated for office, nominate someone for office, run for office, hold office, chair committees, vote (in person or *in absentia*), compete in contests and participate in Ring business of any kind.

Section 7. A rejected applicant may not reapply for membership in I.B.M. Ring 6 within six (6) calendar months of rejection.

ARTICLE VI. OFFICERS

Section 1. There are five Officers of the Ring, namely: President; Vice-President; Secretary; Treasurer; and Sergeant-at-Arms. These five Officers are elected annually and in accordance with ARTICLE XVIII. Inasmuch as the responsibilities of the Officers are many and varied, the following delineation of duties is not meant to be all encompassing.

Section 2. The President presides over all meetings of the Ring, calls the members to order at the time of meeting, decides on all questions of order, enforces impartially the Constitution and By-Laws, and sets goals and objectives for his/her term in office in accordance with the growth of the organization. The President appoints, on a calendar year basis, the Chairpersons of the Standing Committees as set forth in ARTICLE IX. The President appoints the chairperson(s) of any "ad hoc" committee(s) as set forth in Section 2 of ARTICLE X.

Section 3. The Vice-President presides over all meetings and otherwise performs any and all duties pertaining to the office of President in the absence of the President, and presides when the President is engaged in debate. The Vice-President performs the duties of the Sergeant-at-Arms in the absence of the Sergeant-at-Arms from a Ring function.

Section 4. The Secretary keeps a record (minutes) of the proceedings of all meetings and all other matters of which a record is deemed advisable or needed by the Executive Board. The Secretary notifies the Officers and members of their election or suspension, keeps a roll of members, and conducts the correspondence of the Association. The Secretary submits reports of meetings to the "*Linking Ring*" magazine.

Section 5. The Treasurer manages the Ring's funds, keeps a strict and regular accounting of all monies received and expended for the Ring, and during the general membership meetings, furnishes necessary reports showing accountability for such funds. The Treasurer collects dues and admission fees. The Treasurer keeps current the names of dues-paying members, and provides this list to the President and Secretary for an annual update of the Ring membership list and mailing list.

Section 6. The Sergeant-at-Arms maintains order at, and controls admittance to, general membership meetings, Executive Board meetings, Trustees meetings, and any other approved Ring functions.

Section 7. A member may serve in only one Officer's position at a time. However, if such an office is vacant, another Officer may temporarily assume the duties and responsibilities of said vacant position, in addition to those of his/her own office, until such time as the vacancy is filled. Doing so, does not give the Officer an extra vote; the Officer is limited to only one vote concomitant with his/her primary office.

Section 8. In addition to his/her own elected office, an Officer may hold one or more Chairperson position(s) of any Standing Committee(s) enumerated in ARTICLE IX. An Officer may also chair any "ad hoc" committee(s). The Officer is entitled to one vote at all meetings of each committee s/he chairs.

Section 9. If an Officer's position becomes vacant, the Executive Board may appoint a member to fill the vacancy for the remainder of the unexpired term. In such a case, said appointment must be approved by no less than a three-fourths ($\frac{3}{4}$) vote of the remaining four members of the Executive Board. An appointment under this Section:

- (a) Does not constitute an election to office under Section 2 of ARTICLE XVIII.
- (b) Is not considered nor counted for purposes of calculating terms in office when determining term limits imposed by Section 10 of ARTICLE XVIII.

Section 10. The Executive Board has the authority to compel an Officer to tender his/her resignation from office by a unanimous four-fourths ($\frac{4}{4}$) affirmative vote of the other four members of the Executive Board. This vote shall be by secret ballot. The said resignation is to be submitted to the Executive Board. The grounds for requiring an Officer to step down from office include, but are not limited to:

- (a) Failure or inability, for whatever reason, to fulfill the obligations, responsibilities, duties and requirements of the office.
- (b) Unethical practice in magic and/or indiscriminate exposure of magic.
- (c) Conduct in violation of any of the governing instruments set forth in ARTICLE III.
- (d) Conduct in violation of the Ring's Code of Ethics set forth in ARTICLE IV.

ARTICLE VII. EXECUTIVE BOARD

Section 1. The Executive Board is the governing body of I.B.M. Ring 6. As such, its pronouncements and the decisions of its Officers are binding on all Ring members. The Executive Board has the authority, obligation and responsibility to formulate the policy and to direct the affairs of the Ring.

Section 2. The Executive Board consists of the current Officers of the Ring.

Section 3. The Executive Board shall meet when the President feels it is necessary for the welfare of the Ring. Such meetings are deemed Executive Board meetings, and are closed sessions open only to current members of the Executive Board with the exception set forth in Section 4 of this ARTICLE.

Section 4. If a designee is appointed pursuant to Section 2 of ARTICLE XX, and said designee is not an Officer, and if the majority of the Officers agrees that it is in their best interest to have said designee attend an Executive Board meeting, then that designee may attend said meeting; this determination shall be made by the Officers on a meeting-by-meeting basis. If said designee is not an Officer, s/he may attend an Executive Board meeting in an advisory capacity only, and does not have the right to vote at an Executive Board meeting.

Section 5. The President presides over all Executive Board meetings.

Section 6. The Vice-President presides over all Executive Board meetings in the absence of the President and performs any and all duties pertaining to the office of President. If the Sergeant-at-Arms is absent from an Executive Board meeting, the Vice-President fulfills the duties of the Sergeant-at-Arms at said meeting.

Section 7. The Secretary keeps a record (minutes) of the proceedings of all Executive Board meetings. The Secretary keeps a roll of those Officers present at such meetings. The Secretary submits timely reports of Executive Board meetings to the other Officers.

Section 8. The Treasurer renders a financial report during Executive Board meetings.

Section 9. The Sergeant-at-Arms maintains order during, and controls admittance to, Executive Board meetings.

Section 10. The Executive Board is empowered to authorize all expenditures.

Section 11. The Executive Board is required to review all Guidelines that may be promulgated by Standing Committees. The Executive Board's endorsement of such Guidelines is necessary before said Guidelines go into effect and become authoritative as set forth in Section 9 of ARTICLE IX.

Section 12. The Executive Board is empowered to establish (an) "ad hoc" committee(s) in accordance with ARTICLE X if necessary to maintain the efficient functioning of the Ring.

Section 13. For all matters in controversy during an Executive Board meeting, a vote of no less than a majority of the Officers present at the meeting is required for approval of any question or to resolve any issue.

Section 14. The President has the right to vote at any Executive Board meeting.

Section 15. Three (3) Officers constitute a quorum for the transaction of business at any Executive Board meeting.

ARTICLE VIII. TRUSTEES

Section 1. The purpose and function of the Trustees are to make recommendations to the Executive Board to better enable the Officers to:

- (a) Conduct Ring business.
- (b) Resolve issues for the welfare of the Ring.

Section 2. The Trustees serve in an advisory capacity to the Executive Board.

Section 3. The Trustees consist of the Chairpersons of the Standing Committees as set forth in ARTICLE IX.

Section 4. The Trustees shall meet no less than twice annually: at a time, date and place determined by the President. Trustees, at their discretion, may invite guests to attend any such meeting(s). Guests do not have a vote at such meetings.

Section 5. Non-trustee members of the President Emeritus Club may attend Trustees meetings as set forth in ARTICLE XI, but does not have a vote at such meetings.

Section 6. The President presides over all Trustees meetings.

Section 7. The Vice-President presides over all Trustees meetings in the absence of the President and performs any and all duties pertaining to the office of President. If the Sergeant-at-Arms is absent from a Trustees meeting, the Vice-President fulfills the duties of the Sergeant-at-Arms at said meeting.

Section 8. The Secretary keeps a record (minutes) of the proceedings of all Trustees meetings. The Secretary keeps a roll of those Trustees present at such meetings. The Secretary submits timely reports of the Trustees meetings to the other Trustees.

Section 9. The Treasurer renders a financial report during Trustees meetings.

Section 10. The Sergeant-at-Arms maintains order during Trustees meetings.

Section 11. A Trustee must be physically present at a Trustees meeting in order to vote on business to be considered and voted upon at said meeting.

Section 12. Matters voted upon by Trustees constitute recommendations for consideration by the Executive Board. The Board may vote on the issue at that time thereby summarily dispensing with it, or in the Board's discretion, may take the subject under advisement to be later considered at an Executive Board meeting.

Section 13. For all topics in controversy requiring a vote during a Trustees meeting, a majority of the Trustees present is required for approval of any question or to resolve any issue. Such a vote constitutes a recommendation to the Executive Board for its consideration of the issue.

ARTICLE IX. STANDING COMMITTEES

Section 1. There are ten Standing Committees of the Ring as follows:

- (a) Committee for Concern
- (b) Constitution and Bylaws Committee
- (c) Contest Committee
- (d) Core Committee
- (e) Election Committee
- (f) Estate Sales & Management Committee
- (g) Hospitality Committee
- (h) Membership and Retention Committee
- (i) Program Committee
- (j) Website & Technical Committee

Section 2. The purpose and functions of the Standing Committees are to facilitate the effective and efficient operation of the Ring's day-to-day activities in a conscientious manner by carrying out their respective responsibilities.

Section 3. Any Chairperson of a Standing Committee must be a member of both I.B.M. Ring 6 and I.B.M. at the national level.

Section 4. In accordance with Section 2 of ARTICLE VI, the President appoints the Chairpersons of the Standing Committees.

Section 5. Chairpersons of Standing Committees serve one-year terms from January until December of each year.

Section 6. Chairpersons of Standing Committees are appointed by the President at the January meeting.

Section 7. There are no term limits for Standing Committee Chairpersons.

Section 8. A member may serve simultaneously as Chairperson of more than one Standing Committee. In such a case, said member may vote during meetings of any and all committees of which s/he is Chairperson.

Section 9. If a Standing Committee has promulgated Committee Guidelines, said Guidelines, once approved by the Executive Board as required under Section 11 of ARTICLE VII, govern the operation of, and are authoritative in regulating the functioning of, that Standing Committee.

Section 10. If promulgated, Standing Committee Guidelines shall be submitted to the Website & Technical Committee for posting on the Ring's website so that said Guidelines are readily accessible to all Ring members.

Section 11. If a Standing Committee Chairperson's position becomes vacant, the President will appoint a replacement in accordance with Section 4 of this ARTICLE.

Section 12. A Chairperson of any Standing Committee may be removed from that position for failure to fulfill the duties and obligations of Chairperson or for conduct as set forth in Section 2 of ARTICLE XII. Such a removal may be effected by the President.

ARTICLE X. "AD HOC" COMMITTEES

Section 1. The Executive Board may establish (an) "ad hoc" committee(s) if necessary to address special issues.

Section 2. The Executive Board may disband an "ad hoc" committee when its existence is no longer necessary.

Section 3. The President determines and appoints the Chairperson of any "ad hoc" committee.

Section 4. The Chairperson of any "ad hoc" committee serves in that capacity until such time as s/he resigns as Chairperson or until the President names a replacement Chairperson.

Section 5. The Chairperson of an "ad hoc" committee, by virtue of that capacity, is not a Trustee, and therefore may not attend Trustees meetings unless invited as a guest, or unless s/he is a Ring member who currently holds another position that otherwise entitles her/him to attend Trustees meetings.

Section 6. If invited to attend a Trustees meeting as a guest, the Chairperson of an "ad hoc" committee may not vote at said meeting.

ARTICLE XI. PRESIDENT EMERITUS CLUB

Section 1. The President Emeritus Club consists of those individuals who have previously served in the office of President of the Ring.

Section 2. Members of the President Emeritus Club may attend Trustees meetings in order to serve as a body of knowledge, experience and practical insight useful to the Trustees in achieving the objectives of the Ring to further growth. A member of the President Emeritus Club may not vote at such meetings unless s/he is a Ring member who currently holds another position that otherwise entitles her/him to vote.

ARTICLE XII. RESIGNATIONS, SUSPENSIONS AND EXPULSIONS

Section 1. All resignations from office should be presented in writing or communicated via email to (a) member(s) of the Executive Board.

Section 2. A member may be expelled from I.B.M. Ring 6 for just cause by a majority vote of the members present at a regularly scheduled membership meeting. This vote shall be by secret ballot. The reasons for expulsion include, but are not limited to:

- (a) Unbecoming conduct which may reflect adversely upon the Ring and/or National I.B.M.
- (b) Unethical practice in magic and/or indiscriminate exposure of magic.
- (c) Violation of ARTICLE IV.

ARTICLE XIII. QUORUM

One-third of the total membership of I.B.M. Ring 6 constitutes a quorum for the transaction of business at any general membership meeting of the Ring.

ARTICLE XIV. VOTING

All controversial matters requiring a vote at any meeting shall be voted upon by secret ballot at the discretion of the Executive Board

ARTICLE XV. GENERAL MEMBERSHIP MEETINGS

Section 1. The regular general membership meetings of I.B.M. Ring 6 are held at a time, date and place determined by the Executive Board.

Section 2. All members may attend general membership meetings.

Section 3. Each member, other than a “youth member” as set forth in Section 3 of ARTICLE II, may cast one vote in all matters calling for a vote at general membership meetings.

Section 4. For all matters in controversy during a general membership meeting, a majority vote of the members present is required for approval of the question. Such a vote constitutes a recommendation to the Executive Board for its consideration of the issue.

ARTICLE XVI. GUESTS

Section 1. Members may bring guests to general membership meetings. Guests may not vote, compete nor otherwise participate in Ring business. The meeting fee for guests is determined by the Executive Board.

Section 2. Although not members, guests are nevertheless required to comply with the governing instruments enumerated in ARTICLE II when present at Ring functions. It is the responsibility of the members bringing the guests to ensure that their guests abide by the normal rules of decorum required at all Ring activities.

ARTICLE XVII. CONTESTS

Section 1. Both stage and close-up competition may be held annually at regular club meetings.

Section 2. The Program Committee decides which meeting(s) will be devoted to the competitions and whether to hold stage and close up at the same meeting.

Section 3. Prizes:

- (a) The Executive Board determines the minimum number of competitors required to hold a contest; if a minimum number of competitors cannot be met, there will be no contest.
- (b) If prizes are awarded, the nature, types and amounts (if cash) of said prizes are determined by the Executive Board.

Section 4. Contest Administration:

- (a) The Chairperson of the Contest Committee manages and oversees the contests.
- (b) If the Chairperson of the Contest Committee is absent or otherwise unavailable, the President shall appoint an alternate to carry out the necessary duties of the Chairperson.
- (c) Competition is open to all members of I.B.M. Ring 6 with the exception that the Chairperson of the Contest Committee organizing, running, overseeing or otherwise administering a competition may not compete in said competition.
- (d) If the Chairperson of the Contest Committee chooses to compete in a competition, s/he shall be deemed unavailable to manage, oversee, or otherwise administer that competition, and an alternate shall be appointed pursuant to Subsection (b) of this Section 5 of this ARTICLE.
- (e) Time limitations for competitors' acts are determined by the Contest Committee.

Section 5. Contest Evaluation:

- (a) The Contest Committee shall design evaluation guidelines, subject to the approval of the Executive Board, to be used in judging the competition and shall announce those guidelines in advance of the competition.
- (b) The results of any competition are not subject to appeal or change; however, corrections can be made and mistakes can be rectified in cases of ministerial or clerical error(s).

ARTICLE XVIII. NOMINATIONS AND ELECTIONS

Section 1. Nominations for Officers positions will be open on the floor at the October general membership meeting.

Section 2. Election of Officers takes place at the November meeting by way of secret ballot for all contested offices. Majority rules apply; if no candidate for an office receives a majority of the votes cast, there will be an immediate secret run-off vote between the two top candidates.

Section 3. The Chairperson of the Election Committee controls, manages, administers, and otherwise oversees the nomination and election processes.

Section 4. If the Chairperson of the Election Committee is absent or otherwise unavailable, the President shall appoint an alternate to carry out the necessary duties of the Chairperson.

Section 5. The Chairperson of the Election Committee may not seek nomination nor be nominated during the nomination process that s/he is managing or for which s/he is otherwise administering the nomination process.

Section 6. The Chairperson of the Election Committee may not run for office in the election that s/he is managing or for which s/he is otherwise administering the voting process.

Section 7. If the Chairperson of the Election Committee chooses to be nominated for or run for office, s/he shall be deemed unavailable to manage, oversee, or otherwise administer the nomination and voting processes for the election in which s/he seeks nomination or has been nominated or is running for office, and an alternate shall be appointed pursuant to Section 4 of this ARTICLE.

Section 8. The casting of absentee ballots (voting *in absentia*) for the election of Officers is permitted:

- (a) The Chairperson of the Election Committee (or duly appointed alternate) receives absentee ballots; and otherwise controls, manages, administers, and oversees absentee voting.
- (b) In order for an absentee ballot to be valid and counted as a legitimate vote in an election, it must be received by the Chairperson of the Election Committee (or duly appointed alternate) no later than twenty-four (24) hours prior to the regularly scheduled start of the meeting during which is to be held the election in which the ballot is being cast.
- (c) Absentee ballots must set forth unambiguously the name of the member casting the ballot and the name of the candidate in favor of whom the ballot is being cast. Absentee ballots must be free of any evidence of alteration.
- (d) Absentee ballots shall be given/delivered/sent/communicated/transmitted directly to the Chairperson of the Election Committee (or duly appointed alternate) by personally hand-delivering the absentee ballot to her/him, or by way of United States Postal Service (USPS) mail, or by United Parcel Service (UPS), or by Federal Express (FedEx), or by e-mail, or by any other method, physical, electronic or otherwise, for which there is written documentation, or of which a written recordation or documentation can easily be generated by the Chairperson of the Election Committee (or duly appointed alternate).
- (e) Absentee ballots may not be sent/transmitted or otherwise communicated verbally, or by telephone, or by text message.
- (f) The Chairperson of the Election Committee (or duly appointed alternate) shall maintain the confidentiality and integrity of the absentee ballot(s) by bringing it (them) to the meeting during which the elections are being conducted, and placing the absentee ballot(s) in the ballot box in which are collected in-person ballots cast that evening by members in attendance.
- (g) Absentee ballots, like in-person ballots, are considered secret ballots, and shall be treated as such by the Chairperson of the Election Committee (or duly appointed alternate).

Section 9. Officers serve one-year terms from January until December of each year, and are installed at the January meeting.

Section 10. Officers are limited to no more than four (4) consecutive elected terms in the same office. Any Officer who has been elected to the same office for four (4) consecutive terms is not eligible for re-election to that same office for the year immediately following expiration of his/her fourth consecutive term in that same office. An appointment to a vacant Officer's position pursuant to Section 9 of ARTICLE VI does not constitute an election to that office; such an appointment is not considered nor counted as an elected term in office for purposes of this Section.

ARTICLE XIX. RING FEES AND DUES

Section 1. Membership dues for I.B.M. Ring 6 are set by the Executive Board each year for all members.

Section 2. Dues become payable by January 1st of each calendar year, and are required to be paid at the first general membership meeting of that year. A previous member who re-joins during a calendar year pays the full annual fee without respect to the month in which s/he re-joins. A member four months in arrears of dues, that is, a member who has not paid her/his dues by April 30th of the calendar year, is automatically suspended. If a member pays her/his arrears, the suspension shall be lifted.

Section 3. A new member is a person who had not previously been a member. The initial membership dues for new members are prorated based upon which month s/he becomes a member. If a person joins as a new member between the six-month-period January 1 through June 30 of any given calendar year, s/he will be required to pay 100% of the annual membership dues set forth pursuant to Section 1 of this ARTICLE. If a person joins as a new member between the six-month-period July 1 through December 31 of any given calendar year, s/he will be required to pay 50% of the annual membership dues set forth pursuant to Section 1 of this ARTICLE.

Section 4. In addition to annual membership dues, new members are responsible for the full amount of any meeting fees set pursuant to Section 5 of this ARTICLE.

Section 5. In addition to membership dues, a meeting fee may be set by the Executive Board when necessary for a special meeting or lecture. Any charge for a particular meeting must be communicated to the membership in accordance with ARTICLE XXI prior to the meeting.

ARTICLE XX. FUNDS

Section 1. All monies received shall be deposited in a bank designated by the Treasurer. The account maintained with this bank must be titled in the name of the Ring.

Section 2. Monies in this fund are disbursed by the Treasurer or by a designee appointed by the Executive Board.

ARTICLE XXI. COMMUNICATIONS

Unless specifically stated otherwise in these Bylaws, all messages, announcements and notices may be disseminated either orally or in writing at a general membership meeting; or by way of e-mail; or by way of posting on the Ring's website. Each form of communication shall be considered an equally valid and acceptable method of transmitting and publicizing information to the membership.

ARTICLE XXII. RING HISTORY

Secretary's records and/or minutes prepared in accordance with Section 4 of ARTICLE VI; Section 7 of ARTICLE VII, and Section 8 of ARTICLE VIII; and Treasurer's reports developed in accordance with Section 5 of ARTICLE VI; Section 8 of ARTICLE VII; and Section 9 of ARTICLE VIII shall constitute the history of the Ring's activities.

ARTICLE XXIII. PARLIAMENTARY AUTHORITY

Robert's Rules of Order, Revised, is the Ring's final authority on all questions of procedure and parliamentary law not covered by the Constitution and By-Laws.

ARTICLE XXIV. MODIFYING BY-LAWS

Section 1. These Bylaws of I.B.M. Ring 6 may be amended by an approving majority vote of those members of the Ring who are present at any general membership meeting, provided that notice of the proposed amendment(s) was given at the immediately preceding regularly scheduled general membership meeting. Said notice may be communicated either orally or in writing at said preceding meeting or by way of e-mail having been disseminated no later than the date on which said preceding meeting was held.

Section 2. Absentee ballots (voting *in absentia*) to amend these Bylaws will not be accepted nor considered. In order to vote, or cast a ballot for purposes of amending these Bylaws, a member must be physically present in attendance at the meeting when the vote is taken.

ARTICLE XXV. MAINTENANCE OF BYLAWS & CONSTITUTION

Section 1. Both the Secretary and Chairperson of the Constitution & Bylaws Committee shall each maintain an original of the most current draft of the Constitution and By-Laws as amendments occur.

Section 2. As amendments become effective pursuant to ARTICLE XXVI, the most current draft of the Constitution and the most current draft of the By-Laws shall be submitted to the Website & Technical Committee for posting on the Ring's website so that these documents are readily accessible to all Ring members.

ARTICLE XXVI. EFFECTIVE DATE

These By-Laws as amended are effective immediately upon ratification by a majority vote of the members of I.B.M. Ring 6 who are present and in attendance at the regularly scheduled general membership meeting at which the vote is taken as set forth in Section 1 of ARTICLE XXIV.

ARTICLE XXVII. CERTIFICATION

We, the undersigned, do certify:

- (a) We are the elected President, Vice-President, Secretary, and Treasurer, respectively of I.B.M. Ring 6, a Pennsylvania unincorporated non-profit association.
- (b) These Bylaws, consisting of fifteen (15) pages (including this page), comprise the amended Bylaws of I.B.M. Ring 6 as voted upon, adopted and ratified at a regularly scheduled general membership meeting held 2020 in accordance with ARTICLE XXIV.
- (c) Pursuant to ARTICLE XXVI, these Bylaws, as amended, are effective as of 2020.
- (d) In witness whereof, we have subscribed our names this day of 2020.

Steve Friedberg
President – I.B.M. Ring 6

John Kostyal
Vice-President – I.B.M. Ring 6

Jason Taylor
Secretary – I.B.M. Ring 6

James L. Capobianco
Treasurer – I.B.M. Ring 6

JLC